

# Application Template

**Applications are only accepted online – click [here](#) to complete it.**

*Applicants can use the template below to prepare for the online submission.*

## Section 1: Awardee Information

About your State or Territory MIECHV program applying to participate

1. **State or Territory:** (Drop down)
2. **Contact Information:**
  - a. Name of Person Completing Application:
  - b. Email:
  - c. MIECHV Role:

## Section 2: Topic Selection, Excitement, and Will

Awardees can participate in one of three topics: caregiver depression, staff recruitment and retention, or health equity. Please rank the topics in order of interest: 1 = most interested, 3 = least interested. We will do our best to accommodate your first choice.

***Please note:** In addition to running a full CoIN on Health Equity, a small number of awardees and LIAs participating in Caregiver Depression and Staff Recruitment & Retention can volunteer to participate in the Health Equity Community of Practice (CoP), set to start in April 2023. This is an opportunity for teams to integrate health equity into their CoIN topic and advance goals that are unique to their state or territory, and local circumstances.*

3. **Which Lead the Change Network topic are you interested in?**  
 Caregiver Depression  
 Staff Recruitment and Retention  
 Health Equity (limited enrollment: up to four awardees will be selected and 12 LIAs)

*Answer the questions below for the topic you ranked #1 in question 3:*

4. **What do your current data tell you about your performance regarding this topic? What data gaps are you seeing in this topic area?**
5. **What excites you about engaging in your selected topic? What do you hope to learn and achieve as part of this effort?**

## Section 3: Organizational Support and Leadership

EDC and partners provide extensive support through facilitation of virtual meetings and on-demand coaching to teach CQI methods, the topic theory, and measures to participating LIAs. We want to work closely with awardees to provide LIAs with monthly feedback on data and PDSA quality and use. To do so, each awardee must identify a CQI lead that can work together with a seasoned Improvement Advisor from the HV CoIN 3.0 project.

6. **Do you have a CQI lead(s) in place who already supports LIAs in their CQI efforts?**

- Yes, we have a CQI lead(s)
- Not fully staffed for CQI but we have a position(s) pending (almost filled)
- Other (please tell us more):

**7. Can an awardee leader attend the following events?**

- Orientation for awardees only:** Thursday, December 15, 2022 from 1:00-2:00PM ET
- Preparatory Period for awardees only:** third Thursday from 1:00-2:30PM ET, January through March 2023
- Virtual Learning Session 1: (total of 6 hours)**
  - Day 1: Tuesday, April 4, 2023 from 1:00-3:00PM ET
  - Day 2: Thursday, April 13, 2023 from 1:00-3:00PM ET
  - Day 3: Thursday, April 27, 2023 from 1:00-3:00PM ET
- Virtual Learning Session 2: (total of 6 hours)**
  - Day 1: Thursday, July 13, 2023 from 1:00-3:00PM ET
  - Day 2: Thursday, July 20, 2023 from 1:00-3:00PM ET
  - Day 3: Thursday, July 27, 2023 from 1:00-3:00PM ET
- Virtual Learning Session 3: (total of 6 hours)**
  - Day 1: Thursday, November 9, 2023 from 1:00-3:00PM ET
  - Day 2: Thursday, November 16, 2023 from 1:00-3:00PM ET
  - Day 3: Thursday, November 30, 2023 from 1:00-3:00PM ET
- Action Period calls:** fourth Thursday of each month from 1:00-2:30PM ET
  - Exceptions in Nov & Dec due to holidays
- Awardee Community of Practice (CoP):** third Thursday of each month from 1:00-2:30PM ET
- Celebration Call:** Thursday, April 25, 2024, from 1:00-3:00PM ET

- Yes
- No
- Unsure right now

## Section 4: Local Implementing Agency (LIA) Information

As you identify LIAs to join this effort, keep the long-term goal in mind: to scale with all LIAs. Consider engaging a diverse cadre of LIAs that reflect the diversity of your home visiting system (e.g., race and ethnicity, model, geography, size, ages of children served) and/or work closely with diverse populations. Striving for diversity now will help you avoid surprises as you continue to scale in subsequent years.

**Please note, a team's level of CQI experience and knowledge does not preclude participation.**

The table below provides some suggestions on how many LIAs to include in your scale efforts. We recognize that capacity varies across awardees. We encourage you to participate with the number of LIAs that makes sense for your team. Applicants for the Health Equity Topic are limited to three participating LIAs.

- Awardees with three or fewer LIAs should have all LIAs participate
- Awardees with five or fewer LIAs should start with a minimum of three LIAs
- Awardees with 6-19 LIAs should start with a minimum of half their LIAs
- Awardees with 20 or more LIAs should start with a minimum of 10 LIAs

**8. How many LIAs will commit to participate in the Lead the Change Network (Cohort 1)?**

**9. The following [brief survey](#) should be completed by each participating LIA:**

- a. What excites you about engaging in your selected topic? What do you hope to learn and achieve as part of this effort within a 12-month timeframe?
- **Orientation:** Thursday, March 9, from 1:00-2:00PM ET
  - **Virtual Learning Session 1: (total of 6 hours)**
    - Day 1: Tuesday, April 4, 2023 from 1:00-3:00PM ET
    - Day 2: Thursday, April 13, 2023 from 1:00-3:00PM ET
    - Day 3: Thursday, April 27, 2023 from 1:00-3:00PM ET
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    - Day 3: Thursday, November 30, 2023 from 1:00-3:00PM ET
  - **Action Period calls:** fourth Thursday of each month from 1:00-2:30PM ET
    - *Exceptions in Nov & Dec due to holidays*
  - **Celebration Call:** Thursday, April 25, 2024, from 1:00-3:00PM ET
- b. Can your local team commit to the virtual events and monthly meetings outlined above for the topic network for which you are applying?
- Yes
  - No
  - Unsure right now

## Want More Information?

- Check out [Application FAQs!](#)
- See our series of [Fact Sheets](#) for more information on past achievements by awardees in these topic areas
- See our [About Us](#) page for more about the EDC and our partners
- Check out our 30-minute virtual series webinars for more information on:
  - [Breakthrough Benefits of HV CoIIN 2.0](#)
  - [The journey from small scale to state-wide collaboratives](#)
  - [Innovations in Parent Leadership](#)
- Listen to our podcast, "[Driving Improvements in Home Visiting Through CQI](#)"